

Applications invited for Recruitment of Manager-Finance & Accounts in Xavier University, Bhubaneswar

Xavier University Bhubaneswar invites applications for recruitment of Manager-Finance & Accounts.

Qualification: Qualified Chartered Accountant with 5-7 years of experience in managing Finance & Accounts

Experience in preparation of -

- Balance sheet, annual return filling, tax compliances, matters related to TDS, GST, PF/ ESI, FCRA, investments, generating reports for scrutiny or any legal hearing .
- Budgeting, bank reconciliation, fund management and all matters related to day to day running of the finance and accounts office.

Salary: commensurate with the profile of the selected candidate(s).

Interested Candidates may mail their updated CVs with position applied for to staffcareers@xub.edu.in or send to Xavier University, Plot No. 12(A), Nijigada, Kurki, Harirajpur- 751013, Dist-Puri, Odisha.

Last date for application is October 30, 2019

Please Note: The CVs will be kept in our database for recruitment. Only Shortlisted candidates will be intimated. We regret that we will be unable to take queries on the process.


Registrar
11/9/19